

**CONFIDENTIAL**  
**UWC Red Cross Nordic – Application Form**

Download and open in Adobe Reader. When completed, save this PDF with your name in the title.  
Return by email to the Rektor, Guðmundur Hegner Jónsson, to: [appointments@uwrcrn.no](mailto:appointments@uwrcrn.no)

Position applied for:	
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**Personal details**

Title	
Forename(s)	
Surname	
Former name(s)	
Date of birth	
Nationality	
Contact number	
Email address	
Current address	
Skype ID	

Are you related to or do you maintain a close relationship with an existing student, employee, volunteer, Board Member of UWC RCN?      Yes    /    No

If so, please provide details.

Have you previously applied for a role at one of the UWC Colleges?    Yes    /    No

If so, please provide details.

**Current employment**

Current/most recent employer	
Current/most recent employer's address, including city and country	
Current/most recent job title	
Date started	
Date ended	
Brief description of responsibilities	
Reason for seeking other employment	
Do you/did you receive any employee benefits? If so, please provide details of these	
Current salary/salary on leaving	
Please state when you would be available to take up employment, if offered	



### Professional development

Please provide details of any vocational qualifications or skills that you possess, or training that you have received, which you consider to be relevant to the role for which you have applied.

### Suitability for role

Please outline the ways in which you are suited to this role with examples.

### Interests/Extra-curricular activities

Please provide details of any interests/extra-curricular activities in which you have been involved.

Family details	
Name of spouse/partner	
Date of birth of spouse/partner	
Profession of spouse/partner	
Nationality of spouse/partner	
Details of children (please list gender, age and date of birth)	
Criminal records	
<p>An offer of employment from UWC RCN is conditional upon a satisfactory criminal record search being undertaken in your current country of residence. UWC RCN will not employ anyone who is barred from working with children. If you are successful in your application you will be required to complete a DBS Disclosure and/or international equivalent.</p> <p>If you have a criminal record this will not automatically debar you from employment at UWC RCN.</p>	
Have you received a conviction (or a caution, reprimand or final warning from the police) for any criminal offence within the last 11 years (or within the last 5½ years if the offence was committed when you were aged under 18 years)?	Yes / No
Do you hold two or more criminal convictions, cautions, reprimands or final warnings from the police?	Yes / No
Have you ever served a custodial sentence for any criminal offence?	Yes / No
Have you ever been convicted of (or received a caution, reprimand or final warning from the police for) a “specified offence”?	Yes / No
Is there any relevant court action pending against you?	Yes / No
If you have answered ‘YES’ to any of the above, please provide details on a separate sheet in a sealed envelope marked “confidential” and forward to UWC RCN with your Application Form.	

## References

Please supply the names and contact details of three people who may be contacted for references. One of these must be your current or most recent employer, preferably represented by your Head-teacher or Chair of Board. If your current/most recent employment does/did not involve work with children, then your second referee must be from the employer with whom you most recently worked with children. No referee should be a relative or someone known to you solely as a friend, and they must be someone to whom you report(ed) - not a peer colleague. References for shortlisted candidates will be taken up prior to interview.

### Referee one

Name	
Position	
Working relationship to you	
Address	
Contact number	
Email	

### Referee two

Name	
Position	
Working relationship to you	
Address	
Contact number	
Email	

### Referee three

Name	
Position	
Working relationship to you	
Address	
Contact number	
Email	

## Declaration

- I confirm that the information I have given on this Application Form is true and correct to the best of my knowledge.
- I confirm that I am not disqualified from work with children or subject to sanctions imposed by a regulatory body.
- I understand that providing false information is an offence which could result in my application being rejected or (if the false information comes to light after my appointment) summary dismissal and may amount to a criminal offence.
- I consent to UWC RCN processing the information given on this form, including any 'sensitive' information, as may be necessary during the recruitment and selection process.
- I consent to UWC RCN making direct contact with the people specified as my referees to verify the references prior to interview.

Signature	
Date	